

General Manager

Description

Interact with multiple departments to provide our customers (two-legged and four-legged) an exceptional experience. Report to owners the daily events and happenings, assist with hiring, training and supervision of staff. Communicate customer and staff needs to ownership.

Essential Duties of the General Manager

- Support departments through daily operations
- Motivates supervisory and associate level team members through recognition programs
- Organize and maintain procedures for both back-of-house and front-of-house operations
- Manages operations in accordance with company standards of safety, cleanliness, and conduct
- Ability to keep a high-level of communication throughout property regarding operations
- Responsible for handling maintenance issues, and partnership with maintenance crew and vendors
- Manages staff by creating schedules, communicating staffing needs, conducting interviews, and hiring.
- Responsible for assisting new and existing team members in completing ongoing training

Preferred Knowledge, Skills, and Abilities

- Exemplifies our core values – Teamwork, Compassion, Integrity, and Safety
- Comfortable leading by example, including 'hands-on' task management
- Values learning, receptive to feedback, strives for self-improvement and continuing education
- Exceptional communication and interpersonal skills
- Able to simultaneously manage multiple priorities
- Valid driver's license and working motor vehicle

Perks and Benefits

- Complimentary daycare
- Complimentary grooming
- Complimentary Boarding
- Paid Time Off
- 401(k) Savings Plan

Required Education and Experience

Qualified individual must have previous management experience in a boarding facility, rescue/shelter, hospitality operations or similar; ability to engage staff and multi-task effectively, must understand how to set priorities and following through the tasks.

Bachelors or Associates Degree (A.A) or equivalent from two-year college or technical school; or minimum two years related experience with strong training skills.

Hiring organization

Pawprints of Vero Beach

Employment Type

Full-time